

**BOARD OF
ASSESSORS
MEETING
MINUTES**

September 24, 2014

Temporary Town Hall, 3 Milford St., Upton, MA 01568

Chairman Glenn Fowler, Assessor Charles Marsden, Assessor
Teresa Ambrosino, Department Coordinator, Tracey Tardy

1 The meeting, located in the temporary town hall, 3 Milford St. Upton was called to order @ 6:30
2 p.m.

3
4 Attendees: Chairman Glenn Fowler, Charles Marsden, Teresa Ambrosino and Tracey Tardy
5

6 The Board approved the meeting minutes from 9/10/14 with a change to line 20 the word out
7 should have been our and line 22 if to it.
8

9 Mail was reviewed
10

11 Vouchers were approved
12

13 Motor vehicle abatement applications and certificates were approved
14

15 August permits were reviewed
16

17 Chapter land applications that have been received were approved.
18

19 An abutters list for 7 Tyler Rd. was approved
20

21 The Board signed an updated copy of the LA3 Sales report along with the LA15 interim year
22 adjustment report, LA4 Assessment classification report and LA13 Growth report for fiscal year
23 2015. All have been submitted into gateway and waiting response from the state.
24

25 The Board reviewed a letter sent back from the state regarding the 58 of 8 form requesting an
26 abatement for Forest Heights parcel duplicated in error. Chairman Fowler will get the
27 information requested by the state from them to relook at the request.
28

29 Mr. Kelly from Kelly's Farm spoke to the Assistant and requested that a review be done on his
30 parcel 025-057 by the Board as it should all be placed in chapter land with the exception of 3
31 Acres. The Board found that Mr. Kelly was correct and an abatement application will need to be
32 filed for FY2015 because the reports have already been sent to the state and can't be changed.
33 The Board requested that the Assistant contact Mr. Kelly and let him know.
34

35 A request for information was sent by MCI to the Assessors for Discovery from FY2004-2015.
36 The Board would like to speak to Blythe Robinson, Town Manager about getting the Town
37 Councils opinion on the matter. Chairman Fowler and the Assistant will prepared a memo or
38 email and send it to Blythe.
39

40 A discussion took place to make sure that the budget for FY2016 will include 2 people to get
41 certified in the 101 course required before we will be able to get certified for FY16 and 1 class
42 for the Assistant to continue working on her designation.

43 A request was made that the assistant pull the IGR for Solar abatements and keep in on file
44 incase needed in the future.

45
46 Chairman Fowler would like to review the property in chapter for Wheeler/Brown as he feels
47 that one of the parcels is not owned by them before approving the chapter 61B application. Map
48 5 lot 40

49
50 The next meeting will be scheduled for October 8, 2014

51
52 The meeting was adjourned @ 7:32 p.m.

53
54 Respectfully Submitted,

55
56 Tracey Tardy, Department Coordinator